


Person in charge of document : Aebi Simon File name: Instructions for suppliers - indications on invoice Date of last rev.: : 2017-09-18	Origin of goods Custom codes	
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With the aim of having exact data concerning official custom codes and origin of goods, TORNOS requests from its suppliers, the following indications, on the invoices which are sent for payment :

1. Swiss supplier

No English text applicable

2. Foreign supplier

2.1 If the supplier is an authorized exporter, hence in possession of a corresponding customs authorization, the invoice must contain the following indications:

"The exporter of the products covered by this document (customs authorization No (7)) declares that, except where otherwise clearly indicated, these products are of (1) preferential origin."

(Place and date)

(Signature of the exporter and indication, in full, of the name of the person signing the declaration).

The part in brackets is optional for authorized exporters. The place and date must be included here, unless clearly indicated elsewhere on the invoice.

2.2 If the supplier is not an authorized exporter, the following text must be provided on the invoice:

"The exporter of the products covered by this document declares that, except where otherwise clearly indicated, these products are of preferential origin (3)."

..... (Place and date)

..... Signature"

(Signature of the exporter and indication, in full, of the name of the person signing the declaration).

These indications are fully compulsory

2.2.1 Non-authorized exporters must, in addition to the above indications, submit an EUR1 form for all exports worth more than € 6,000.-. A validated copy of this form must be attached to the invoice sent for payment. For exports worth less than this amount, the above indications, reproduced on the invoice, are sufficient.

(1) If only some of the items listed are concerned, they have to be clearly identified.

(3) TORNOS only treats data concerning the free trade agreement between Switzerland and the European Community, therefore mentioning CH/EU is sufficient

(7) If the declaration on invoice is established by a agreed exporter, the number of his authorisation has to be mentioned here.